OFFICE OF THE PRESIDENT

National Institute of Public Administration

|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

2023 SEMESTER ONE (2023 – I)	
JANUARY 2023	
Tuesday, 03	❖ **Pre - Registration Opens - 10% Threshold** **(All Campuses, programmes & Modes of Study)**
Sunday, 08	❖ **Residential School for Certificate, Diploma & Undergraduate Begins** **(All Campuses)**
Tuesday, 10	❖ **Research Proposal Development, Supervisor Allocation:** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Distance Learning Students)**
Thursday, 12	❖ **ORIENTATION WEEK** **(ALL NEW STUDENTS)** **(Distance Learning Students)**
Sunday, 15	❖ **Graduate Residential School Begins** **(Main Campus)**
Friday, 20	❖ **Residential School for Certificate, Diploma & Undergraduate Ends** ❖ **Graduate Residential School Ends** **(Main Campus)**
Sunday, 22	❖ **Full-Time/Part-Time Students Report, Certificate, Diploma & Undergraduate** **(All Campuses)** ❖ **Graduate Residential School Begins** **(Ndola Campuses)**
Monday, 23	❖ **Classes for Full-Time & Part-Time Begin (Certificate, Diploma & Undergraduate – All Campuses)**
Tuesday, 24	❖ **ORIENTATION WEEK** **(ALL NEW STUDENTS)**
Wednesday, 25	❖ **Research Proposal Development, Taught** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Full-Time & Part-Time Students)**
Saturday, 28 - Sunday 29	❖ **Block Release Physical Classes Begin** **(Graduate - Main Campus)** ❖ **Graduate Residential School Begins** **(Livingstone Campus)**

NIPA 2023-2024

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Public Holidays for Zambia

Jan 1 New Year's Day | Mar 9 Women's Day | Mar 12 Youth Day | Mar 29 Good Friday | Apr 16 Holy Saturday | Apr 1 Easter Monday | 28 Apr Kenneth Kaunda Day| May 1 Labour Day | May 25 African Freedom Day | Jul 1 Heroes' Day| Jul 2 Unity Day | Aug 5 Farmers' Day | Oct 18 National Prayer Day| Oct 24 Independence Day | Oct 24 / Dec 25 Christmas Day

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National Institute of Public Administration

|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

FEBRUARY 2023	
Monday, 06	❖ **Late Registration (Penalty Fee Applies)**
Monday, 13	❖ **Postgraduate Seminar (Main Campus)**
Friday, 17	❖ **Late Registration Closes**
Monday, 20 – Friday, 24	❖ **Continuous Assessment Week I (Task 1: Assignment)**
MARCH 2023	
Monday, 06	❖ **Postgraduate Seminar (Ndola Campus)**
Tuesday, 14	❖ **Postgraduate Seminar (Livingstone Campus)**
Friday, 17	❖ **Approval of courses – 50% Threshold**
Monday, 20	❖ **MID-SEMESTER BREAK** ❖ **Postgraduate Diploma in Teaching Methodology Exams (Cohort II)**
Friday, 24	❖ **NIPASU Socio-Cultural Day**
Monday, 27	❖ **Classes Resume (Ft & Pt)**
APRIL 2023	
Monday, 17	❖ **Continuous Assessment Week II Begins (Task 2: Test 1 Given Within the Specified Week)**
Monday, 24	❖ **Eligibility to sit for Examinations – 85% Threshold** ❖ **RESEARCH WEEK** **1. Research Proposal, Presentations & Submissions:** **(a) All 4th Year Semester I – Undergraduate** **(a) All 3rd Year Semester I – Diploma** **(b) Year II Semester I – Pg. Masters** **2. Research Report Submission & Defending** **(a) All 4th Year Semester II - Undergraduate** **(b) All 3rd Year Semester II – Diploma** **(c) Year II Semester II – Pg. Masters**
MAY 2023	
Monday, 15	❖ **Continuous Assessment Week III (Task 3: Test 2 Given Within the Specified Week)** ❖ **CA Link Opens (Individual Course Lecturers Enter Total CA Marks into SRMS)**

NIPA 2023_2024

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|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

Monday, 22	❖ **RESEARCH WEEK** **Research Report Defending** **(a) All 4th Year Semester II - Undergraduate** **(b) All 3rd Year Semester II – Diploma** **(c) Year II Semester I – Pg. Masters** **(d) Year II Semester II – Pg. Masters**
Friday, 26	❖ **CLASSES END**
Monday, 29	❖ **STUDY BREAK**
JUNE 2023	
Monday, 05	❖ **2023 - I Examinations Begin** ❖ **Marking of Examination Scripts Begins** ❖ **Exam Link Opens**
Friday, 16	❖ **2023 - I Examinations End**
Wednesday, 21	❖ **Examinations Irregularities Committee**
Monday, 26	❖ **Divisional Examination Sub-Committees (LSD, BSD, DLD, MSD Sub-Committees)**
Tuesday, 27	❖ **Scrutiny of 2023 - I Examination Results by Examinations Committee**
Wednesday, 28	❖ **Scrutiny of 2023 - I Examination Results by Examinations Committee**
Thursday, 29	❖ **Approval of Results by Board of Studies**
Friday, 30	❖ **Publication of 2023 - I Examination Results**
SECOND SEMESTER 2023 (2023 – II)	
JULY 2023	
Monday, 10	❖ **Pre - Registration Opens - 10% Threshold (All Campuses, programmes & Modes of Study)**
Sunday, 16	❖ **Residential School for Certificate, Diploma & Undergraduate Begins (All Campuses)**
Monday, 17	❖ **ORIENTATION WEEK (ALL NEW STUDENTS)**
Wednesday, 19	❖ **Research Proposal Development, Supervisor Allocation:** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Distance Learning Students)**
Sunday, 23	❖ **Graduate Residential School Begins (Main Campus)**

NIPA 2023-2024

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|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

Friday, 28	❖ **Residential School for Certificate, Diploma & Undergraduate Ends** ❖ **Graduate Residential School Ends (Main Campus)**
Sunday, 30	❖ **Full-Time/Part-Time Students Report, Certificate, Diploma & Undergraduate (All Campuses)** ❖ **Graduate Residential School Begins (Ndola Campus)**
Monday, 31	❖ **Classes for Full-Time & Part-Time Begin (Certificate, Diploma & Undergraduate – All Campuses)**
AUGUST 2023	
Tuesday, 1	❖ **ORIENTATION WEEK (ALL NEW STUDENTS)**
Wednesday, 02	❖ **Research Proposal Development, Taught** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Full-Time & Part-Time Students)**
Saturday, 05 - Sunday, 06	❖ **Block Release Physical Classes Begin (Graduate - Main Campus)**
Monday, 21	❖ **Late Registration (Penalty Fee Applies)**
Monday, 28	❖ **Late Registration Closes** ❖ **Postgraduate Seminar (Main Campus)**
SEPTEMBER 2023	
Monday, 18	❖ **Continuous Assessment Week I Begins (Task 1: Assignment)**
Monday, 25	❖ **Approval of Courses - 50% Threshold** ❖ **Postgraduate Seminar (Ndola Campus)**
OCTOBER 2023	
Monday, 02	❖ **MID-SEMESTER BREAK**
Friday, 06	❖ **25TH GRADUATION CEREMONY**
Saturday, 07	❖ **NIPASU Socio-Cultural Day**
Monday, 09	❖ **Classes Resume (Ft & Pt)**
Monday, 16 – Friday, 20	❖ **Continuous Assessment Week II Begins (Task 2: Test 1 Given Within the Specified Week)**
Monday, 23	❖ **Postgraduate Seminar (Livingstone Campus)**
NOVEMBER 2023	
Friday, 03	❖ **Eligibility to sit for Examinations - 85% Threshold**

NIPA 2023-2024

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|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

Monday, 06	❖ **RESEARCH WEEK** **1. Research Proposal, Presentations & Submissions:** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(c) Year II Semester I – Pg. Masters** **2. Research Report Submission & Defending** **(a) All 4th Year Semester II - Undergraduate** **(b) All 3rd Year Semester II – Diploma** **(c) Year II Semester II – Pg. Masters**
Monday, 13	❖ **Continuous Assessment Week III Begins** **(Task 3: Test 2 Given Within the Specified Week)** ❖ **CA Link Opens (Individual Course Lecturers Enter Total CA Marks into SRMS)**
Monday, 20	❖ **RESEARCH WEEK** **Research Report Defending** **(a) All 4th Year Semester II - Undergraduate** **(b) All 3rd Year Semester II – Diploma** **(c) Year II Semester I – Pg. Masters** **(d) Year II Semester II – Pg. Masters**
Friday, 24	❖ **CLASSES END**
Monday, 27	❖ **STUDY BREAK**
DECEMBER 2023	
Monday, 04	❖ **2023 - II Examinations Begin** **(Certificate, Diploma, Undergraduate & Graduate (Masters)** ❖ **Marking of Examination Scripts Begins**
Friday, 15	❖ **2023 - II Examinations End**
Wednesday, 20	❖ **Examinations Irregularities Committee**
Tuesday, 26	❖ **Divisional Examination Sub-Committees (LSD, BSD, DLD, MSD Sub-Committees)**
Wednesday, 27	❖ **Scrutiny of 2023 - II Examination Results by Examinations Committee**
Thursday, 28	❖ **Scrutiny of 2023 - II Examination Results by Examinations Committee**
Friday, 29	❖ **Approval of Results by Board of Studies**
Saturday, 30	❖ **Publication of 2023 - II Examination Results**

NIPA 2023-2024

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|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

2024 SEMESTER ONE (2024 – I)	
JANUARY 2024	
Monday, 01	❖ **Pre - Registration Opens - 10% Threshold (All Campuses, programmes & Modes of Study)**
Sunday, 07	❖ **Residential School for Certificate, Diploma & Undergraduate Begins (All Campuses)**
Tuesday, 09	❖ **ORIENTATION WEEK (ALL NEW STUDENTS)** ❖ **(Distance Learning Students)**
Wednesday, 10	❖ **Research Proposal Development, Supervisor Allocation:** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Distance Learning Students)**
Sunday, 14	❖ **Graduate Residential School Begins (Main Campus)**
Friday, 19	❖ **Residential School for Certificate, Diploma & Undergraduate Ends** ❖ **Graduate Residential School Ends (Main Campus)**
Sunday, 21	❖ **Full-Time/Part-Time Students Report, Certificate, Diploma & Undergraduate (All Campuses)** ❖ **Graduate Residential School Begins (Ndola & Livingstone Campuses)**
Monday, 22	❖ **Classes for Full-Time & Part-Time Begin (Certificate, Diploma & Undergraduate – All Campuses)**
Tuesday, 23	❖ **ORIENTATION WEEK (ALL NEW STUDENTS)** **(Full time & Part time Students)**
Wednesday, 24	❖ **Research Proposal Development, Taught** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Full-Time & Part-Time Students)**
Saturday, 27 - Sunday 28	❖ **Block Release Physical Classes Begin (Graduate - Main Campus)**

NIPA 2023-2024

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Public Holidays for Zambia

Jan 1 New Year's Day | Mar 9 Women's Day | Mar 12 Youth Day | Mar 29 Good Friday | Apr 16 Holy Saturday | Apr 1 Easter Monday | 28 Apr Kenneth Kaunda Day| May 1 Labour Day | May 25 African Freedom Day | Jul 1 Heroes' Day| Jul 2 Unity Day | Aug 5 Farmers' Day | Oct 18 National Prayer Day| Oct 24 Independence Day | Oct 24 / Dec 25 Christmas Day

|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

FEBRUARY 2024	
Monday, 05	❖ **Late Registration (Penalty Fee Applies)**
Friday, 16	❖ **Late Registration Closes**
Monday, 19 – Friday, 23	❖ **Continuous Assessment Week I (Task 1: Assignment)**
MARCH 2024	
Friday, 15	❖ **Approval of courses – 50% Threshold**
Monday, 18	❖ **MID-SEMESTER BREAK**
Friday, 22	❖ **NIPASU Socio-Cultural Day**
Monday, 25	❖ **Classes Resume (Ft & Pt)** ❖ **Continuous Assessment Week II Begins (Task 2: Test 1 Given Within the Specified Week)**
APRIL 2024	
Monday, 15	❖ **Supplementary Continuous Assessment Week II**
Monday, 22	❖ **Eligibility to sit for Examinations – 85% Threshold** ❖ **RESEARCH WEEK** **1. Research Proposal, Presentations & Submissions:** **(a) All 4th Year Semester I – Undergraduate** **(d) All 3rd Year Semester I – Diploma** **(e) Year II Semester I – Pg. Masters** **2. Research Report Submission & Defending** **(a) All 4th Year Semester II - Undergraduate** **(b) All 3rd Year Semester II – Diploma** **(f) Year II Semester II – Pg. Masters**
MAY 2024	
Monday, 13	❖ **Continuous Assessment Week III (Task 3: Test 2 Given Within the Specified Week)** ❖ **CA Link Opens (Individual Course Lecturers Enter Total CA Marks into SRMS)**
Monday, 20	❖ **Supplementary Continuous Assessment Week III** ❖ **RESEARCH WEEK** **Research Report Defending** **(a) All 4th Year Semester II - Undergraduate** **(b) All 3rd Year Semester II – Diploma** **(c) Year II Semester I – Pg. Masters** **(d) Year II Semester II – Pg. Masters**

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|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

Friday, 24	❖ **CLASSES END**
Monday, 27	❖ **STUDY BREAK**
JUNE 2024	
Monday, 03	❖ **2024 - I Examinations Begin** ❖ **Marking of Examination Scripts Begins** ❖ **Exam Link Opens**
Friday, 14	❖ **2024 - I Examinations End**
Monday, 17	❖ **Marking of Examination Scripts Ends**
Monday, 24 June	❖ **Examinations Irregularities Committee**
Monday, 24	❖ **Divisional Examination Sub-Committees (LSD, BSD, DLD, MSD Sub-Committees)**
Tuesday, 25	❖ **Scrutiny of 2023 - I Examination Results by Examinations Committee**
Wednesday, 26	❖ **Scrutiny of 2023 - I Examination Results by Examinations Committee**
Thursday, 27	❖ **Approval of Results by Board of Studies**
Friday, 28	❖ **Publication of 2024 - I Examination Results**
SECOND SEMESTER 2024 (2024 – II)	
JULY 2024	
Wednesday, 03	❖ **Pre - Registration Opens - 10% Threshold (All Campuses, programmes & Modes of Study)**
Sunday, 14	❖ **Residential School for Certificate, Diploma & Undergraduate Begins (All Campuses)**
Tuesday, 16	❖ **ORIENTATION WEEK (ALL NEW STUDENTS)** **(Distance Learning Students)**
Wednesday, 17	❖ **Research Proposal Development, Supervisor Allocation:** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Distance Learning Students)**
Sunday, 21	❖ **Graduate Residential School Begins (Main Campus)**
Friday, 26	❖ **Residential School for Certificate, Diploma & Undergraduate Ends** ❖ **Graduate Residential School Ends (Main Campus)**

NIPA-2024

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|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

Sunday, 28	❖ **Full-Time/Part-Time Students Report, Certificate, Diploma & Undergraduate (All Campuses)** ❖ **Graduate Residential School Begins (Ndola & Livingstone Campuses)**
Monday, 29	❖ **Classes for Full-Time & Part-Time Begin (Certificate, Diploma & Undergraduate – All Campuses)**
Tuesday, 30	❖ **ORIENTATION WEEK (ALL NEW STUDENTS) (Full time & Part time Students)**
AUGUST 2024	
Thursday, 1	❖ **Research Proposal Development, Taught** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(Full-Time & Part-Time Students)**
Saturday, 03 - Sunday, 04	❖ **Block Release Physical Classes Begin (Graduate - Main Campus)**
Monday, 19	❖ **Late Registration (Penalty Fee Applies)**
Monday, 26	❖ **Late Registration Closes**
SEPTEMBER 2024	
Friday, 13 – Friday, 20	❖ **Continuous Assessment Week I Begins (Task 1: Assignment)**
Monday, 23	❖ **Approval of Courses - 50% Threshold**
Monday, 30	❖ **MID-SEMESTER BREAK**
OCTOBER 2024	
Friday, 04	❖ **23RD GRADUATION CEREMONY**
Saturday, 05	❖ **NIPASU Socio-Cultural Day**
Monday, 7	❖ **Classes Resume (Ft & Pt)**
Monday, 14 – Friday, 18	❖ **Continuous Assessment Week II Begins (Task 2: Test 1 Given Within the Specified Week)**
NOVEMBER 2024	
Friday, 01	❖ **Eligibility to sit for Examinations - 85% Threshold**
Tuesday, 05	❖ **RESEARCH WEEK** **1. Research Proposal, Presentations & Submissions:** **(a) All 4th Year Semester I – Undergraduate** **(b) All 3rd Year Semester I – Diploma** **(c) Year II Semester I – Pg. Masters** **2. Research Report Submission & Defending** **(a) All 4th Year Semester II - Undergraduate** **(b) All 3rd Year Semester II – Diploma** **(c) Year II Semester II – Pg. Masters**

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|SESSIONAL DATES|
(2023/2024 ACADEMIC CALENDAR

Monday, 11 – Friday, 15	❖ **Continuous Assessment Week III Begins (Task 3: Test 2 Given Within the Specified Week)** ❖ **CA Link Opens (Individual Course Lecturers Enter Total CA Marks into SRMS)**
Monday, 18	❖ **RESEARCH WEEK** **Research Report Defending** **1. All 4th Year Semester II - Undergraduate** **2. All 3rd Year Semester II – Diploma** **3. Year II Semester I – Pg. Masters** **4. Year II Semester II – Pg. Masters**
Friday, 22	❖ **CLASSES END**
Monday, 25	❖ **STUDY BREAK**
DECEMBER 2024	
Monday, 02	❖ **2024 - II Examinations Begin (Certificate, Diploma, Undergraduate & Graduate (Masters)** ❖ **Marking of Examination Scripts Begins**
Friday, 13	❖ **2024 - II Examinations End**
Tuesday, 17	❖ **Marking of Examination Scripts Ends**
Wednesday, 18	❖ **Examinations Irregularities Committee**
Tuesday, 24	❖ **Divisional Examination Sub-Committees (LSD, BSD, DLD, MSD Sub-Committees)**
Thursday, 26	❖ **Scrutiny of 2023 - II Examination Results by Examinations Committee**
Friday, 27	❖ **Scrutiny of 2023 - II Examination Results by Examinations Committee**
Monday, 30	❖ **Approval of Results by Board of Studies**
Tuesday, 31	❖ **Publication of 2024 - II Examination Results**

For Continuation …

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