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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN ACCOUNTANCY AND GOVERNMENT ACCOUNTS SECOND YEAR SEMESTER ONE (CIAGAS I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIBA1030 INTRODUCTION TO MICRO- ECONOMICS	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CIBA1040 BUSINESS MATHEMATICS	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CSS1020 COMMUNICATION AND STUDY SKILLS	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIAGA1010 PRINCIPLES OF FINANCIAL ACCOUNTING	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIS1000 PRACTICAL USE OF COMPUTER PACKAGES	08:00 -12:00	TBA

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN ACCUNTANCY AND GOVERNMENT ACCOUNTS SECOND YEAR SEMESTER TWO (CIAGAS I-II)

MONDAY 2 DEC 2024	CIBA1060 INTRODUCTION TO MARKETING	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIAGA1050 COST ACCOUNTING	13:00-17:00	TBA
THURSDAY 5 DEC 2024	CIBA1070 INTRODUCTION TO MACRO- ECONOMICS	13:00-17:00	TBA
FRIDAY 6 DEC 2024	CIMS1010 FOUNDATION OF MANAGEMENT	13:00-17:00	TBA

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BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN ACCUNTANCY AND GOVERNMENT ACCOUNTS SECOND YEAR SEMESTER ONE (CIAGAS II-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 25 NOV 2024	CIAGA2040 - GOVERNMENT ACCOUNTING	08:00 -12:00	TBA
TUESDAY 26 NOV 2024	CIIS2100 - ACCOUNTING INFORMATION SYSTEMS	08:00 -12:00	TBA
THURSDAY 28 NOV 2024	CIAGA2030 - QUANTITATIVE ANALYSIS	08:00 -12:00	TBA
FRIDAY 29 NOV 2024	CIAGA2010 - FINANCIAL ACCOUNTING	08:00 -12:00	TBA

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BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN ACCUNTANCY AND GOVERNMENT ACCOUNTS SECOND YEAR SEMESTER TWO (CIAGAS II- II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIL2090 - COMPANY LAW	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CIAGA2070 MANAGEMENT ACCOUNTING	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIAGA2050 TAXATION	13:00-17:00	TBA
FRIDAY 6 DEC 2024	CIL2080 - BUSINESS LAW	08:00 -12:00	TBA

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING SECOND YEAR SEMESTER ONE (CIISP I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 25 NOV 2024	CIIS1010 INFORMATION TECHNOLOGY	08:00 -12:00	TBA
WEDNESDAY 29 MAY 2024	DIS1030/CIIS1040 INTRODUCTION TO COMPUTER SCIENCE	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CSS1020 COMMUNICATION AND STUDY SKILLS	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIAGA1010 PRINCIPLES OF FINANCIAL ACCOUNTING	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIS1000 PRACTICAL USE OF COMPUTER PACKAGES	08:00 -12:00	TBA

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

**BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING
SECOND YEAR SEMESTER TWO (2)
(CIISP I-II)**

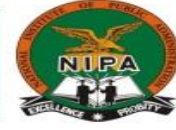
DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
WEDNESDAY 29 MAY 2024	DIS1030/CIIS1040 INTRODUCTION TO COMPUTER SCIENCE	08:00 -12:00	TBA
MONDAY 2 DEC 2024	CIIS1090 INTRODUCTION TO DATABASE	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIIS1060 MANAGEMENT INFORMATION SYSTEM	13:00-17:00	TBA
THURSDAY 5 DEC 2024	CIIS1070 DISCRETE MATHS	13:00-17:00	TBA

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING
SECOND YEAR SEMESTER ONE
(CIISP II- I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIIS2010 INTRODUCTION TO IT AND COMPUTER NETWORKS	13:00-17:00	TBA
TUESDAY 3 DEC 2024	CIIS2020 PROGRAMMING WITH VB.NET (LAB & THEORY)	13:00-17:00	TBA
THURSDAY 5 DEC 2024	CIS2030 INTRODUCTION TO SYSTEM ANALYSIS AND DESIGN	13:00-17:00	TBA

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BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING SECOND YEAR SEMESTER TWO (CIISP II- II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIIS2080 WEB PROGRAMMING	13:00-17:00	TBA
TUESDAY 3 DEC 2024	CIBA2070 ENTREPRENEURSHIP	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIIS2060 COMPUTER PROFESSIONAL ETHICS	13:00-17:00	TBA
THURSDAY 5 DEC 2024	CIIS2090 PROJECT WORK	13:00-17:00	TBA

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN BUSINESS ADMINISTRATION SECOND YEAR SEMESTER ONE (CIBA I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIBA1030 INTRODUCTION TO MICRO- ECONOMICS	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CIBA1040 BUSINESS MATHEMATICS	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CSS1020 COMMUNICATION AND STUDY SKILLS	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIAGA1010 PRINCIPLES OF FINANCIAL ACCOUNTING	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIS1000 PRACTICAL USE OF COMPUTER PACKAGES	08:00 -12:00	TBA

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BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN BUSINESS ADMINISTRATION SECOND YEAR SEMESTER TWO (CIBA I-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIBA1060 INTRODUCTION TO MARKETING	13:00-17:00	TBA
TUESDAY 3 DEC 2024	CIBA1050 PRINCIPLES OF BUSINESS ADMINISTRATION	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIAGA1050 COST ACCOUNTING	13:00-17:00	TBA
THURSDAY 5 DEC 2024	CIBA1070 INTRODUCTION TO MACRO- ECONOMICS	13:00-17:00	TBA
FRIDAY 6 DEC 2024	CIMS1010 FOUNDATION OF MANAGEMENT	13:00-17:00	TBA

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BUSINESS STUDIES DIVISION (BSD) CERTIFICATE IN BUSINESS ADMINISTRATION SECOND YEAR SEMESTER ONE (CIBA II-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIBA2050 - CUSTOMER CARE	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CIMS2010 - OFFICE MANAGEMENT	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CIAG2070 - MANAGEMENT ACCOUNTING	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIBA2020 - CORPORATE GOVERNANCE	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIAGA2010 - FINANCIAL ACCOUNTING	08:00 -12:00	TBA

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**BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN BUSINESS ADMINISTRATION
SECOND YEAR SEMESTER TWO
(CIBA II-II)**

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIL2090 - COMPANY LAW	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CIBA2070 ENTREPRENEURSHIP	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIBA2080 - BUSINESS STATISTICS II	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIHRM1010 HUMAN RESOURCE MANAGEMENT I	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIL2080 - BUSINESS LAW	08:00 -12:00	TBA

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

MANAGEMENT STUDIES DIVISION (MSD) CERTIFICATE IN RECORDS MANAGEMENT SECOND YEAR SEMESTER TWO (CIRMI-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
TUESDAY 3 DEC 2024	CIRM 2080 ETHICS AND THE LAW IN RECORDS AND ARCHIVES MANAGEMENT	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CIRM 2050 MANAGING SPECIALISED RECORDS	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIRM 2080 OFFICE MANAGEMENT II	08:00 - 12:00	TBA
FRIDAY 6 DEC 2024	CIRM 2020 HUMAN RELATIONS	08:00 -12:00	TBA

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MANAGEMENT STUDIES DIVISION (MSD) CERTIFICATE IN RECORDS MANAGEMENT SECOND YEAR SEMESTER ONE (CiRMIL-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CiRM2040 OFFICE MANAGEMENT I	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CiRM2020 – REFERENCE SOURCES AND SERVICES	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CiRM2010 MANAGING ELECTRONIC RECORDS	08:00 -12:00	TBA

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MANAGEMENT STUDIES DIVISION (MSD) CERTIFICATE IN RECORDS MANAGEMENT FIRST YEAR SEMESTER TWO (CiRMI-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
FRIDAY 29 NOV 2024	CiRM1050 RECORDS MANAGEMENT II	08:00-12:00	
MONDAY 2 DEC 2024	CIRM1060 - ARCHIVES MANAGEMENT II	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CSS1040 COMMUNICATION SKILLS II	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CHS1050 USE OF COMPUTER PACKAGES	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIMS1010 FOUNDATION OF MANAGEMENT	13:00-17:00	TBA

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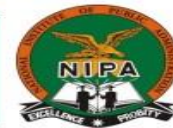
MANAGEMENT STUDIES DIVISION (MSD) CERTIFICATE IN HUMAN RESOURCE MANAGEMENT SECOND YEAR SEMESTER ONE (CHRM I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIBA1010 BUSINESS ADMINISTRATION	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CSS1020 COMMUNICATION AND STUDY SKILLS	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIHRM1010 HUMAN RESOURCE MANAGEMENT I	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIMS1010 FOUNDATION OF MANAGEMENT	13:00-17:00	TBA

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

MANAGEMENT STUDIES DIVISION (MSD) CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

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SECOND YEAR SEMESTER TWO
(CHRM I-II)

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
SECOND YEAR SEMESTER ONE

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIHRM1050 HUMAN RESOURCE MANAGEMENT II	08:00 -12:00	CIHRM1050
TUESDAY 3 DEC 2024	CIS1010 COMPUTER APPRECIATION	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CSS1020 COMMUNICATION AND STUDY SKILLS	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIS1000 PRACTICAL USE OF COMPUTER PACKAGES	08:00 -12:00	TBA

(CHRM II-I)

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CERTIFICATE IN HUMAN RESOURCE MANAGEMENT SECOND YEAR SEMESTER TWO (CHRM II- II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIHRM2030 - INDUSTRIAL RELATIONS I	13:00-17:00	TBA
TUESDAY 3 DEC 2024	CIRM2040 - OFFICE MANAGEMENT I	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIHRM2010 - HUMAN RESOURCE PLANNING		
THURSDAY 5 DEC 2024	CIHRM2020 - HUMAN RELATIONS II	13:00-17:00	TBA

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MONDAY 2 DEC 2024	CIHRM2060 - LABOUR LAW	13:00-17:00	TBA
TUESDAY 3 DEC 2024	CIHRM2050 - HUMAN RESOURCE TRAINING AND DEVELOPMENT	13:00-17:00	TBA
WEDNESDAY 4 DEC 2024	CIHRM2070 - HUMAN RELATIONS II	13:00-17:00	TBA
THURSDAY 5 DEC 2024	CIHRM2080 OFFICE MANAGEMENT II	08:00 - 12:00	TBA

**CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
SECOND YEAR SEMESTER TWO
(CHRM II- II)**

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2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

MANAGEMENT STUDIES DIVISION (MSD) ADVANCED CERTIFICATE IN PROJECT MONITORING AND EVALUATION SECOND YEAR SEMESTER ONE

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIPE1030/ CIME1030 PROJECT IMPLEMENTATION	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CIPE1040/CIME1040 PROJECT PROPOSAL WRITING	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CIPE1020/ CIME1020 PROJECT MONITORING & EVALUATION	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIPE1010/CIME1010 PROJECT PLANNING	13:00 -17:00	TBA

(CIPE I-I)

1. This is the **FINAL** Examinations Timetable for the 2024 Semester II NOVEMBER/DECEMBER Examinations. Note that these Examinations Will Be Conventional and Shall Run in Two Sessions:
(a) Morning Session - 08:00 Hours to 12:00 Hours; (b) Afternoon Session - 13:00 Hours to 17:00 Hours.
Observe punctuality.
2. No unauthorised written materials, statutes, programmable calculators nor mobile phones are allowed in the Examination Room.
3. Report all clashes, omissions and arrears to academic office IMMEDIATELY
4. The timings on the timetable are subject to change at short notice.

OFFICE OF THE PRESIDENT



National
Institute of Public
Administration



2024 SEMESTER II NOVEMBER/DECEMBER FINALEXAMINATION TIME-TABLE

LEGAL STUDIES DIVISION (LSD)
CERTIFICATE IN PROSECUTIONS
SECOND YEAR SEMESTER ONE
(CIP I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 2 DEC 2024	CIP105 LEGAL PROCESS	08:00 -12:00	TBA
TUESDAY 3 DEC 2024	CIP102 CRIMINAL & CIVIL PROCEDURES	08:00 -12:00	TBA
WEDNESDAY 4 DEC 2024	CIP103 INTERPRETATION OF STATUTES	08:00 -12:00	TBA
THURSDAY 5 DEC 2024	CIP104 CRIMINAL EVIDENCE	08:00 -12:00	TBA
FRIDAY 6 DEC 2024	CIP101 CRIMINAL LAW	08:00 -12:00	TBA
	CIP107 CRIMINAL INVESTIGATIONS	13:00 -17:00	TBA

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